



**LEVITTOWN PUBLIC SCHOOLS**  
*General Douglas MacArthur High School*  
3369 Old Jerusalem Road  
Levittown, New York 11756  
(516) 434-7225



**Principal**  
*Joseph Sheehan*

Assistant Principal  
*Anne Marie Rao*

Assistant Principal  
*Anthony Allison*



Guidance Chairperson  
*Elizabeth Hammer*

Dean of Students  
*Steven Fazzolari*

October 27, 2020

Dear Parent/Guardian of 12<sup>th</sup> Grade Student:

The MacArthur Guidance and Counseling Department is pleased to inform you that we will participate in On-Site Admissions with some of the local colleges in our area this fall. Admissions counselors will be conducting **virtual** interviews to review applications, including transcripts and supporting documents for prospective student applicants. **Application fees will be waived for all students who participate.**

**Schools will be conducting virtual interviews on the days listed below:**

- **Hofstra University – Week of Nov. 16<sup>th</sup>**
- **NYIT – Nov. 23<sup>rd</sup>**
- **St. John's – Dec. 1<sup>st</sup>**
- **LIU Post – Dec. 3<sup>rd</sup>**
- **Adelphi – Dec. 8<sup>th</sup>**
- **Molloy – Dec. 10<sup>th</sup>**

**Please be aware of the following:**

- Each school listed above has specific requirements and procedures for the on-site admissions process. **This information has been posted in the 12<sup>th</sup> Grade Guidance Google Classroom under the Classwork tab.** Please share this information with your child and review the requirements and deadlines for the schools to which he/she would like to apply.
- An On-Site Transcript Request Form must be submitted to the Guidance Office for each On-Site college to which your child will be applying. This form is available on the 12<sup>th</sup> Grade Guidance Google Classroom and must be submitted to your child's counselor by the posted deadline.

- Review each school's requirements carefully as some institutions are unable to make decisions during on-site for select majors.
- *All on-site admissions virtual appointments will be conducted via zoom after school hours from home. Students who qualify for on-site appointments will be emailed the zoom link information with the appointment day and time in advance either from the guidance office or the individual college. On-Site appointments are set in advance by the college and we are unable to change appointment times.*
- *Students participating in St. John's On-Site Admissions should be aware that they will be conducting phone meetings rather than utilizing zoom. Students participating in Hofstra's On-Site Admissions will be able to select an appointment throughout the week of Nov. 16<sup>th</sup>. For Hofstra only, students will be emailed a link to register for their own appointment day and time that week.*
- It is the student's responsibility to make sure On-Site applications are complete. Only those students who have completed applications by the deadline will be given a scheduled appointment time to meet with the college admissions representative. We are not able to accommodate on-site requests after the deadline.
- If your child has already applied to one of the above listed schools and believes they would qualify for on-site admissions, please contact your child's counselor directly.

We strongly encourage you to take advantage of this opportunity. If you have any questions regarding On-Site Admissions, please feel free to contact your child's counselor. We look forward to a very successful experience for all involved.

Sincerely,

*Elizabeth Hammer*  
Guidance Chairperson

